|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Company: |  | | | #VAT |  |
| Address: |  | | | Tel: |  |
| City: |  | Postal code |  | Fax: |  |
| Region: |  | Country: |  | e-mail: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Management: |  | Tel.: |  | e-mail: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Halal certification responsible/contact person: | |  | | | |
| Position: |  | Tel: |  | e-mail: |  |

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| --- | --- | --- | --- | --- | --- | --- |
| Do you belong to a chain? Please, indicate which one: | | | | | | |
| Nº | Offices / Work centres  (indicate name and address) | Shifts | Staff  Part time | | Staff  Full time | |
| Women | Men | Women | Men |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |
| *Add more lines if necessary* | | | | | | |

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| Data of the establishment and services offered to customers |
| Number of rooms:  Room service (Y/N):  Restaurant service (Y/N):       Nº of diners  Spa / Well-being centre (Y/N):  Other services (which ones): |
| Do you have any NON-HALAL (Haram) product or service in your company?  NO  YES  Which ones?  I am not sure  Which ones? |
| Define the certification scope (products and services subject to certification) |
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| Indicate whether some of your operations are outsourced and the volume they represent compared to the total activities (%) |
| Do your suppliers have a Halal Certification:  NO  YES  Some of them  I am not sure |

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| Have you had any previous halal certifications? |
| NO  YES  Which one/s? |
| Do you have a Quality Control System implemented in your company? |
| NO  YES  E.g. ISO9001, IFS, BRC, Touristic Quality, etc.  Which one/s? |
| Which are the destination countries of your halal-certified products / services? |
|  |

Main reasons for requesting Halal certification (optional):

The approximate date when you would like to have your certification is (dd)       (mm)       20

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| How have you learnt about Halal Institute?  Website  Google  Publicity (brochures, posters, etc,)  Trade Fair / Congress  Other certified companies  Public organizations  Social networks (Facebook, twitter, etc.)  Other, please state which: |
| **Data filled in by:**  **Name and signature:**  **Date: (dd)**       **(mm)**        **20**  *According to the provisions of the Law 15/1999, of December 13 regarding Personal Data Protection, please be informed that the personal data collected in this document will be included in a personal data base which has been duly inscribed in the Spanish Agency for Data Protection, in order to provide you with the correct information requested on Halal certification, render the service requested, proceed with the accounting, fiscal and administrative management in the event that our services are hired, as well as to inform our customers of our products and services. The customer has the right to access, rectify, cancel or object to such information, which can be exercised by writing to Avda. Santa María de Trassierra, nº 52, Local 2, 14011, Córdoba.* |